

Independent Music Performance Rights Association



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Email address: info@impra.org.za or contact +27 11 675 0895
Website: www.impra.org.za

APPLICATION FOR A LICENCE TO COMMUNICATE SOUND RECORDINGS TO THE PUBLIC

- Please complete in full the sections of the application that are relevant to your business and sign the last page of this form.
- Kindly refer to the relevant IMPRA tariffs when completing the application (www.IMPRA.org.za). The calculation of the applicable licence fees is subject to the provisions of the aforementioned tariffs.
- The annual licence fee(s) levied by IMPRA are subject to a minimum fee as provided for in the various IMPRA tariffs;
- It is suggested that you retain a copy of this form for your records before returning the completed form to our offices.
- Kindly notify IMPRA if there are changes to the use of sound recordings at your place of business so as to avoid the risk of copyright infringement.
- If you require assistance in completing the form please contact us on +27 11 675 0895¹
- **PLEASE READ THE IMPRA TERMS AND CONDITIONS ATTACHED HERETO WHICH FORMS PART OF THE IMPRA LICENCE AGREEMENT.**

1. DETAILS OF OWNER (PLEASE COMPLETE IN BLOCK CAPITALS)

TYPE OF OWNER ENTITY:

Indicate if owner is a Legal person (Company, CC etc.) / natural person (individual)

LEGAL ENTITY

NATURAL PERSON

NAME OF OWNER:

LEGAL ENTITIES (Companies etc.)

If Legal person, please state full Company or CC name

Short name or Trading name of company or entity

Company or CC Registration Number _____

VAT Registration Number

NATURAL PERSONS

If Natural person please state

Surname _____ First Name(s) _____

Identity Number _____

OWNER CONTACT INFORMATION:

Surname and First Name of Contact Person _____

Personal Title of Contact Person (Mr / Ms / Doctor/ etc.) _____ Business title or capacity _____

E-mail address _____ Cellular Number _____

Please indicate your preferred method for receiving correspondence from us:

Email Fax Post

Daytime telephone number _____ Fax Number _____

OWNER'S ADDRESS INFORMATION:

Physical address of owner

Building Name _____ Unit / Shop No _____

Street _____

Suburb _____

City/Town _____ Postal code _____

Postal address (only complete if different from above)

2. DETAILS OF PREMISES (Place where music usage occurs) (PLEASE COMPLETE IN BLOCK CAPITALS)

Trading Name of Business _____

Physical address of Premises (only complete if different from owner's address)

Building Name _____ Unit / Shop No _____

Street _____

Suburb _____

City/Town _____ Postal code _____

3. PLEASE REFER TO THE ESTABLISHMENT-MUSIC USAGE SCHEDULE AND INDICATE WHERE MUSIC SOUND RECORDINGS ARE BEING USED.

Number of Premises (Where music usage takes place) _____

If the number of premises are more than one provide the premises details below on a separate schedule.

ESTABLISHMENT - MUSIC USAGE SCHEDULE

Tariff code	Tariff description	Basis of assessment (parameter 1)		
S	Shops and Stores	Name of audible area	Square metres	
R	Restaurants, Cafes, Bars and Coffee Shops	Name of audible area	Square metres	
O	Factories, Workshops and Offices	Name of Area	Number of employees	
T	Buses, Trains and Taxis	Seating capacity of vehicle/train	No of vehicles/trains	
SP	Sports Stadiums and Arenas	Aggregate annual attendance	Is significant action emphasized ? Y/N	
MH	Telephone Music on Hold	No of external lines per switchboard		
F	Halls & Conference Facilities	Average attendance per event	No of events p.a.	
FEST	Festivals & Events With Ticket Sales	Aggregate daily attendance	No of days	
T	Railway & Bus Stations, Taxi Ranks	No of platforms		

4. SOURCE OF MUSIC INFORMATION

Indicate Source of music

Radio _____

Pre-Recorded _____

TV Audio (DMX) _____

Other _____

Station / Channel _____

Service Provider _____

Channel _____

Name of Other source _____

5. DECLARATION

I declare that the information submitted in this application form is, to the best of my knowledge correct. I have read and understood the IMPRA terms and conditions included herein and confirm that the applicant consents to be bound by IMPRA's terms and conditions of the Licence Agreement.

I warrant by my signature that I am duly authorized to complete this application form on behalf of

Date: _____ (state name of applicant)

Signature

Name in Print:

Title of Signatory and Capacity:

* "Non-featured music" means sound recordings that are rendered audible as background music and not as a main or special attraction. If music is rendered audible as a main or special attraction, kindly provide details

6. FURTHER INFORMATION

This section may be used to provide details of any additional use of sound recordings not covered in other sections, or for any further information you consider may be relevant.

7. TERMS AND CONDITIONS

Please find IMPRA's Terms & Conditions Document below.

COMMUNICATING TO THE PUBLIC TERMS AND CONDITIONS

1. DEFINITIONS AND INTERPRETATION

The following definitions apply to Licences issued by IMPRA that authorize the communicating to the public of Sound Recordings in the Repertoire:

"the Act" means the Copyright Act 98 of 1978;

"authorised signatory of IMPRA" means a director or head of department of IMPRA;

"Commercial Site" means each separate and distinct premise to which members of the public (including employees) are granted access for any purposes connected with commerce, employment, leisure or entertainment and at which during the whole or some part of such times of access they may listen to the acoustic rendition of sound recordings;

"Communicating to the Public Terms and Conditions" means the terms and conditions contained herein (as may be amended from time to time);

"Excluded Track" means a track notified by IMPRA to the Licensee in accordance with Clause 7.1;

"Funds" means cash or the cash value (in Rand) of any goods, services or "in kind" arrangement supplied or made available, such value being the value of such goods, services or arrangement at the date the same are supplied or made available.

"Information" means any information relating to the use of the Sound Recordings by the Licensee supplied to IMPRA by the Licensee whenever supplied including, without limitation, all information the Licensee is required to provide IMPRA for the purposes of determining a Licence Fee;

"Licence Agreement" means the document issued by IMPRA that records the details of the Licence subject to the Relevant Tariff;

"Licence Fee" means the fee for the Licence as specified in the Licence Agreement;

"Licence Period" means the period of one calendar year commencing on the date of application for the relevant Licence Agreement and subject to the termination of this Licence;

"Licensee" means the licensee named in the relevant IMPRA Licence Agreement;

"Licensor" means the South African Music Performance Rights Association

"The Members" means the persons, firms, companies or entities who are members of IMPRA from time to time;

"Named Premises" means the premises situate at or such other premises as may be notified by the Licensee to IMPRA pursuant to the provisions of Clause 11 from the date specified in such notification;

"Quarter" means the period of three consecutive months starting on 1 January, 1 April, 1 July and 1 October as the case may be.

"Record" means any disc, tape, gramophone record, computer disk or other device or mechanism used for the storage of sound recordings;

"Relevant Tariff" means the relevant IMPRA communicating to the public tariff, or tariffs applicable from time to time;

"Renewed Licence" means any renewal of a Licence (whether or not on the same terms as this Licence);

"The Repertoire" means all those sound recordings the ownership or control of the relevant copyright in which shall be vested in IMPRA members from time to time, subject always to the provisions of Clause 7 and excluding any soundtrack associated with a cinematographic film or music video to the extent that such soundtrack is only designed to be played in synchronization with that film or music video;

"IMPRA" means Independent Music Performance Rights Association (a Section 21 Company limited by guarantee);

"Sound Recording" means a sound recording in the Repertoire;

"Territory" means the Republic of South Africa;

"Track" means a sequence of sounds comprising the whole or part of a sound recording that is identified by a number or other device indicated by or on any descriptive text accompanying the sound recording or by information embodied in or on the Record on which the sound recording is stored;

"VAT" means value added tax at the prevailing rate from time to time

2. TERMS

2.1 An IMPRA licence (on taking effect as provided in Clause 3.2) granted pursuant to the Relevant Tariff is subject to the Communicating to the Public Terms and Conditions. For the avoidance of doubt, terms and conditions stipulated by the Licensee when applying for the Licence do not form part of the Licence.

2.2 Where the provisions of a IMPRA Licence Agreement conflict with any provision of the Communicating to the Public Terms and Conditions, the Communicating to the Public Terms and Conditions shall prevail.

2.3 Where the provisions of the Licence Agreement conflict with any provision of the Relevant Tariff, the Relevant Tariff shall prevail.

2.4 The Communicating to the Public Terms and Conditions shall not entitle the Licensee to include any Sound Recording in any Broadcast, or copy any Sound Recording for any purpose whatsoever. Such exploitation of any Sound Recording must be licensed under IMPRA's appropriate terms and conditions.

3. LICENCE FEE

3.1 An offer by or on behalf of the Licensee to obtain a Licence may only be made by making full payment of the Licence Fee to IMPRA. Such an offer may only be accepted by IMPRA accepting full payment of the Licence Fee. Neither the submission of any application form or pro-forma invoice by IMPRA to the Licensee nor the return of a completed application form by the Licensee to IMPRA nor the provision of any information by the Licensee to IMPRA shall be treated as an offer by the Licensee to obtain a licence from IMPRA.

3.2 The Licence only takes effect as and when IMPRA has received the Licence Fee and the VAT amount thereon in cleared funds (subject to clause 3.4). Unless and until full payment of the Licence Fee and any other outstanding fees (together with accrued interest) has been made by or on behalf of the Licensee and acknowledged in writing by IMPRA, the communication to the public of Sound Recordings at the Named Premises shall therefore remain unlicensed. The Licence Period will, however, remain unaffected.

3.3 The Licensee must pay IMPRA all amounts due to IMPRA in full without any deductions or set-off (equitable or otherwise). The Licensee may not assert any credit or counterclaim against IMPRA to justify withholding all or part of any payment.

3.4 IMPRA may apply any sums paid by or on behalf of the Licensee to IMPRA against any amounts owed by the Licensee to IMPRA.

3.5 The Licence Fee is calculated according to the Relevant Tariff and based on the information supplied to IMPRA before the Licence was granted. If there is any change in circumstances that causes or will cause any of the information to become misleading or inaccurate to any material extent during the Licence Period and/or if there is any change in the information stated in the Licence Document, the Licensee must notify IMPRA promptly in writing of such changes. If the change in circumstances is such that the Licensee requires amendment and/or any additional IMPRA licence is required, the Licensee must notify IMPRA and pay any additional licence fees payable in advance of the change in circumstances occurring. Failure to do so will mean that the Licence shall be cancelled with effect from such change in circumstances occurring. It is expressly agreed and declared that the obligation to notify IMPRA contained in this clause shall not be construed as implying any consent on the part of IMPRA to any change so notified.

3.6 The Licence Fee does not include VAT and the Licensee shall pay VAT at the prevailing rate or rates from time to time.

3.7 If any payment due to IMPRA is not received two months after the date of invoice, interest at the rate that the Standard Bank of South Africa Limited's prime overdraft rate in force from time to time shall be payable by the licensee on the sum due calculated at an annual rate from due date(s) until the date(s) of actual payment.

3.8 All licensees will be afforded an early settlement discount of 2,5% of the total invoice amount (incl. VAT), on condition that the licensee fee is paid in full within 30 calendar days from the date of invoice and that either the relevant IMPRA invoice number or IMPRA account number are correctly quoted for IMPRA's records when payment is effected. Licensees may request an electronic copy of the invoice from IMPRA in writing via e-mail. It is the sole responsibility of the licensee to effect payment within the 30 calendar days from the date of invoice and to deduct 2,5% when making payment failing which the early settlement discount will be forfeited.

4. DURATION OF LICENCE

The Licence shall be for the Licence Period subject to Clause 3.2.

5. RESERVATION OF RIGHTS

5.1 All rights in the Sound Recordings that are owned or controlled by the members of IMPRA and not expressly licensed to the Licensee under the Licence are expressly reserved.

5.2 Nothing contained in the Licence Agreement, the Relevant Tariff shall be construed as:

5.2.1 permitting the Licensee to do anything in relation to the Sound Recording unless it is expressly permitted by the Licence; or

5.2.2 entitling the Licensee to communicate to the public anything other than legitimately purchased Sound Recordings, and IMPRA expressly reserves its rights in respect of any such activity.

5.3 IMPRA may, at its sole discretion, from time to time, revise the tariff which shall become effective on date of renewal of the licence.

6. THE LICENSEE'S OBLIGATION TO IMPRA

6.1 The Licensee hereby undertakes:

6.1.1 not to engage in or authorize or permit any other person to engage in the communication to the public of any Sound Recording other than as permitted under the Licence;

6.1.2 not to make or authorize or permit or encourage any other person to make any unauthorized copy of any Sound Recording;

6.1.3 not to use or authorize or permit or encourage any other person to use any Sound Recording in such a way as may be taken to state or imply that any groups or individuals or any goods or services other than Sound Recordings are endorsed by, advertised or associated with any artist whose performance is contained on the Sound Recording or other party who owns rights in or in connection with such Sound Recording;

6.1.4 not to use or authorize or permit or encourage any other person to use any Sound Recording in any context which ought reasonably to be considered as likely to be derogatory or detrimental to the artist or group of artists featured in such Sound Recording; and

6.1.5 to inform IMPRA of any breach of IMPRA's rights or the rights of its members or other illegal activities concerning the rights of its members which come to the notice of the Licensee.

6.2 The Licensee warrants that all information given to IMPRA is accurate and not misleading to any material extent. In the event that such information is inaccurate, IMPRA shall have no liability in respect of the same and, in particular, will be under no obligation to refund any money already paid in respect of the Licence to IMPRA.

6.3 The licensee shall inform IMPRA in writing within one month of any change of usage of sound recordings at the business premises, address, the ownership of the licensee's business, or the trading name of the named premises.

6.4 If communication to the public occurs by means of sound recordings that are authorized by this licence for usage, it shall be a sufficient compliance with this condition for the Licensee to furnish a quarterly list of sound recordings in use, giving the title of each, the names of the relevant recording artist/performer and the record label/company, and also include the number of times each sound recording was

played during the quarter.

6.5 Unless indicated otherwise by the licensee, IMPRA will assume that the licensee use the sound recordings for an average period of 8 hours per day.

6.6 If communication to the public of sound recordings occurs by means of radio, the Licensee shall provide the name of the radio station.

7. IMPRA'S OBLIGATION TO THE LICENSEE

7.1 IMPRA warrants to the Licensee that it has the right to grant the Licence subject to notification given to a licensee by IMPRA of tracks excluded from IMPRA's repertoire from time to time.

7.2 The Licence relates only to the communicating to the public of the Sound Recordings and does not grant any other consents or authorizations of any nature which may be required for the use of the Sound Recordings. IMPRA shall not be liable for any claims arising out of the use of the Sound Recordings that may be made by the owners of the copyright in any literary, dramatic or musical works embodied in the Sound Recordings (or any other rights IMPRA does not control). Accordingly, IMPRA shall not be liable in respect of failure on the part of the Licensee or any third party to obtain any consent or authorization which may be required, other than the licence(s) issued by IMPRA.

8. INSPECTION

8.1 Where IMPRA has a reasonable belief that any of its rights have been, are being or may be infringed or otherwise prejudiced at the Named Premises or any other premises of the Licensee, the Licensee shall permit (and warrants that it is able to permit) IMPRA (and/or any other party reasonably authorized by IMPRA including without limitation agents, professional advisors and experts) to enter and remain at such premises to:

8.1.1 determine if the Information is accurate; and/or

8.1.2 ascertain whether the Communicating to the Public Terms and Conditions have been complied with; and/or

8.1.3 ascertain whether IMPRA's rights in the Sound Recordings are being infringed or otherwise prejudiced.

8.2 The Licensee shall provide IMPRA (and/or any other party reasonably authorized by IMPRA including without limitation agents, professional advisors and experts appointed by IMPRA) with all assistance of whatever nature that IMPRA may reasonably require in connection with Clause 8.1.

8.3 IMPRA (and/or any other party reasonably authorized by IMPRA including without limitation agents, professional advisors and experts appointed by IMPRA) shall have the right of free entry into and upon the named premises during all times that sound recordings are being communicated to the public.

9. TERMINATION

9.1 The Licence will automatically terminate:

9.1.1 on the expiry of the Licence Period;

9.1.2 if the Licensee is in breach of any of the Communicating to the Public Terms and Conditions; or

9.1.3 if a statutory demand is served upon the Licensee or the Licensee enters into an agreement or composition with or for the benefit of its creditors or suffers an execution to be levied against its goods or property or (being a company) it is wound up whether compulsory or voluntary (save for the purpose of reconstruction or amalgamation) or suffers an execution to be levied against its goods or property or has a receiver or administrator appointed over its assets or any of them or if any liquidation or other proceedings relating to insolvency are served upon it.

9.2 Termination of the Licence will not affect any rights accrued to the date of termination.

10. RENEWAL

10.1 IMPRA may send the Licensee a renewal notice before the end of the Licence Period inviting the Licensee to tender payment for a Renewal Licence. Any renewal notice is not an offer to grant a Renewed Licence (or any other licence). If the Licensee wishes to renew the Licence it must pay IMPRA the appropriate licence fee (which for the avoidance of doubt may change in accordance with any increase in the Relevant Tariff). It is the Licensee's responsibility to contact IMPRA and ensure that it obtains a Renewal Licence (or any other licence) if it requires one.

10.2 The Licensee shall provide IMPRA with the required information to allow IMPRA to update its records in respect of the renewal Licence. The information shall be provided in writing within one calendar month of date of the renewal notice.

10.3 If any of the details set out in any renewal notice are incorrect the Licensee must notify IMPRA in writing within one calendar month of any changes that are required to the renewal notice so that such changes may be incorporated into any Renewal Licence.

10.4 For avoidance of doubt the Communicating to the Public Terms and Conditions will apply in full to any Renewed Licence and any reference to "the Licence" in the Communicating to the Public Terms and Conditions shall, in the context of any Renewed Licence, be read as referring to such Renewed Licence.

11. NOTICES

Any notice or other communication under or in connection with the Licence shall be in writing and shall be delivered personally or sent by registered post or by facsimile or by email to the party due to receive the notice or communication at its registered address (in the case of IMPRA) or the address specified in the Licence Agreement (in the case of the Licensee) or such other address as a party may specify by notice in writing to the other. In the absence of evidence of earlier receipt, any notice or other communication shall be deemed to have been duly given: if delivered personally, when left at the address referred to above; if sent by registered mail, (5) five days after posting it; and if sent by facsimile machine, on completion of transmission.

12. DATA PROTECTION

12.1 IMPRA may use the Information (including any personal data such as names and contact details) provided to it in connection with the Licence for the purpose of calculating appropriate licence fees, contacting licensees, applicants and other respondents regarding IMPRA licences and to research and analyze the types

of organizations and entities that hold, or should potentially hold, relevant copyright licences. Information may be disclosed to law enforcement bodies from time to time in relation to any intended or potential action for breach of copyright.

12.2 IMPRA may also exchange Information with other collecting societies for the purpose of establishing whether further copyright licences are required to be procured.

12.3 The Licensee warrants that it will obtain the consent of any individual whose personal data is submitted to IMPRA before submission of that data.

13. BREACH

If either party to this agreement:

13.1 breaches any material term of this agreement and fails to remedy such breach within 10 (ten) days after receipt of written notice from the other party;

13.2 commits any act of insolvency;

13.3 endeavours to compromise generally with its creditors or does or causes anything to be done which may prejudice the other party's rights hereunder or at all;

13.4 allows any judgement against it to remain unsettled for more than 10 (ten) days without taking immediate steps to have rescinded and successfully prosecuting the application for rescission to its final end; or

13.5 is placed in liquidation or under judicial management, whether provisionally or finally, the other party may, without prejudice to any other right which it may have against the party, cancel this agreement.

14. JURISDICTION

14.1 For the purpose of all and any proceedings under this agreement, the parties hereby consent to the jurisdiction of the magistrate's court having territorial jurisdiction, notwithstanding that such proceedings are otherwise beyond its jurisdiction: Provided that each party shall have the right, at its sole discretion, to institute proceedings in any other competent court.

14.2 This clause shall be deemed to constitute the required written consent conferring jurisdiction upon the court in terms of section 45 of the Magistrates' Courts Act (Act 34 of 1944).

15. COSTS

If IMPRA should take any legal action against the licensee and be successful therein, IMPRA shall be entitled to all legal costs on an attorney-and-own-client scale, the cost of counsel on brief/the increased scale, and the cost of tracing the Licensee's whereabouts, including VAT and collection commission where applicable.

16. MISCELLANEOUS

16.1 Whenever IMPRA's permission, consent or agreement is required, that consent or agreement must be given in writing in advance and signed by an Authorized Signatory of IMPRA.

16.2 No waiver by IMPRA of any breach of any provision of the Communicating to the Public Terms and Conditions shall be deemed to be a waiver of any other breach. No waiver shall be binding or effective unless made in writing by an Authorized Signatory. No single or partial exercise of any right, power, privilege or remedy precludes any other or further exercise of such or any other right, power, privilege or remedy available to IMPRA under the Communicating to the Public Terms and Conditions. The rights, powers, privileges and remedies in the Communicating to the Public Terms and Conditions are cumulative and are not exclusive of each other or of any other rights or remedies otherwise available to IMPRA at law or in equity.

16.3 No variation or amendment of the Licence shall bind either party unless agreed to in writing by their respective duly authorized representatives, which in IMPRA's case will be an Authorised Signatory of IMPRA.

16.4 No relaxation of the terms of this agreement and no indulgence which one party may grant to the other, will in any way operate as an estoppel against the former party or be deemed to be a waiver of his rights, or in any other way limit, alter, or prejudice those rights.

16.5 The Communicating to the Public Terms and Conditions shall not constitute any form of partnership or joint venture between the Licensee and IMPRA.

16.6 If any provision (or part thereof) of the Communicating to the Public Terms and Conditions shall be determined by any court of competent jurisdiction to be void or unenforceable all other provisions (and, if part of the provision is so determined to be void and unenforceable, the remainder of that provision) of the Communicating to the Public Terms and Conditions shall nevertheless continue in full force and effect.

16.7 The clause headings in the Communicating to the Public Terms and Conditions are for information only and do not form part of them.

16.8 The Licence is personal to the Licensee and the Licensee shall not assign, transfer, charge, hold on trust or sub-licence or purport to assign, transfer, charge, hold on trust or sub-licence the benefit of the Licence or any part of it or interest in it without IMPRA's prior written consent to be given or withheld at its absolute discretion.

16.9 A person who is not a party to the Licence has no rights under the Common Law of Contract to enforce any term of the Licence but this does not affect the right or remedy of a third party which exists.

16.10 The Licensee irrevocably waives any right it may have to seek a remedy for:

16.10.1 any misrepresentation which has not become a term of the Licence; and

16.10.2 any breach of warranty or undertaking (other than those contained in the Communicating to the Public Terms and Conditions) whether express or implied, statutory or otherwise; unless such misrepresentation was made or such warranty or undertaking was given fraudulently.

16.11 The Licence, the Relevant Tariff and the Communicating to the Public Terms and Conditions are subject to the law and jurisdiction of the Republic of South Africa.